

PSA Meeting

Shavington Primary School

Thursday 03rd March 2016

Attendees: Danny Nightingale, Linda Rowe, Rachael Nicholls, Mel Bunker, Melvin Latham, Nick Riley, Tina Riley, Robin Ashcroft, Katrina Ashcroft.

Apologies: Sally Nightingale, Nicola Cooper, Sian Smith and Helen Ward.

The minutes from the last meeting were agreed and no one raised any questions or concerns regarding them.

1. School Disco (Wed 10th Feb)

The February School Disco went well and raised £ 233.76, thank you everyone who helped out leading up to and on the night.

The new timings of doing an hour for both KS1 and KS2 worked well and will be the template timeframe for future discos.

It was suggested that for KS1 the ticket price includes 1 drink, 1 packet of crisps and 1 glow stick. Parents / Carers will be advised of this, and it will hopefully stop some of the problems encountered such as children leaving without change or purchasing too much to eat. General consensus was that this was a good idea, and we will confirm it when we meet to discuss the October Disco

It was agreed that Ben Wilkinson does a good job as DJ, and if he is available for future discos, then we continue to utilise his services.

2. Easter Bingo (Wed 23rd Mar):

The doors will open at 6pm, eyes down 6:30pm. We will not be charging entry and as asking people to buy their drinks worked very well, this is what will be done again.

A non-uniform day has been put in the diary for Friday 18th March in order to collect raffle prizes, and will run in conjunction with Sports Relief.

Linda Rowe, Danny & Sally Nightingale, Rachael Nichols, Robin Ashcroft and Tina Riley have so far agreed that they can help on the night. To make it flow smoothly, it would be good to get a couple more volunteers to help.

Danny to apply for a licence, and print out and laminate some Price Lists to put on the tables

Sally to order more raffle tickets, Bingo tickets already purchased

Rachael to confirm if Dan T is calling

Dan T has confirmed he will be

3. Summer Fayre (Fri 08th Jul):

The fun fair was discussed, covering the Pro's and Con's of having it. The general consensus was that they charge a great deal of money, and seem to be getting more and more expensive, with only a little return coming back to the school. It was agreed that we would look to reduce the fun fair footprint.

Rachael mentioned about the blow up go-carts and these were thought to be a good idea, along with hiring and manning our own bouncy castles.

It was also agreed that we should have more child led stalls as these are well received. Jacob suggested that each class runs it's own stall.

Katrina has offered to donate books so that we can run a bookstall as well, thank you.

Rachael to see where we stand with regards to insurance if we're manning the bouncy castles etc.

Sally to look at costings etc off email for go-carts

Danny to ask John M about his views on the fun fair and reducing their footprint

Danny to apply for events licence.

Neil to confirm if we have any acts

4. AOB:

- **Movie Night:** Tina suggested having a movie night at the school, and this was thought to be a good idea by all.
 - Melvin has kindly offered to look at whether there would be a licensing issue by talking with Wistaston Hall representatives who run similar evenings.
 - The evening is to be run in the same fashion as the discos', (children dropped off and picked up)
 - Tina is going to source the first movie to be shown
 - Suggested timings were doors open at 16:45 and film starts showing at 17:00
 - Food and drinks to be discussed
- **AGM:** The date has been set for **Mon 16th May** and will be at the school. Melvin suggested that this be run at the same time as the Movie night, and all agreed that this would be a good idea. This will be confirmed at the next meeting.

- **Alcohol Purchase:** Gaz at Bargain Booze has agreed that they will do sale or return on the drinks that we purchase from them, and is going to confirm with Nick if they can match the supermarket prices. All agreed that this would be a much better way of getting drinks, especially after the last returns that had to be done.
- **Guide Dog purchase / Training:** Rachael is going to confirm with Geoff about payment of the monies raised, who, when, where etc. Tina is going to organise a presentation cheque from Barclays, and then once all is in place Rachael is going to meet with Belinda at the Chronicle to see if they want to cover the story.

- **Rachael** thank you for keeping the PSA page on the school web updated with dates and events, much appreciated

- **Next Meeting: 5pm Monday 18th April @ Shavington Social Club**